

# North Pacific Fishery Management Council

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Visit our website: <http://www.npfmc.org/>

## TRAVEL EXPENSE CLAIM

Claimant:						
Mailing Address:						
Purpose of Travel:						
GSA Anch from 4/1/16 on	Daily MIE \$114	Travel Day \$86	Breakfast \$17	Lunch \$29	Dinner \$45	Incidentals \$23

Dates	Location	Meals and Incidental Expense (if meal provided please note with a "P")					Hotel (receipt required)
		Travel Day	Breakfast	Lunch	Dinner	Incidentals (with overnight stay)	

ITEMIZE OTHER EXPENSES (Airfare, Taxi, Parking, and Private Car @ \$.54 per mile. **Receipts are required for Airfare, Hotel/Lodging, and items \$75 or greater.**


Total Travel Expenses	\$
Less Travel Advance	-\$
Total Requested Claim	\$

**Claims must be filed within 30 days after travel is complete. Late claims may not be honored.**

The above expenses were incurred by me while conducting official business for the North Pacific Fishery Management Council. No other claim will be filed for travel.

Signature of Claimant: \_\_\_\_\_ Date: \_\_\_\_\_

Claim Approved by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_