

Meeting Recap

Meeting Location: Juneau, AK, 2017

Meeting Date: Early June (June 5-12)

Hotel: Sheraton 4 Points (formerly Goldbelt)

Hotel Notes: Best room are the 19's (719, 619) Even if you guarantee your room but don't show up, your room may be given away. Still under construction on lower levels. New fitness room, sports bar, updated "sheraton signature" stuff everywhere, including air freshners. Taylee at front desk is awesome. Rooms are HOT in summertime, and each room has a fan, but still very warm on higher floors. Internet? Did anyone use hotel internet for work? Hotel is across the street from meeting space, close to food, coffee, and store.

Meeting space: Centennial Hall

Meeting space notes: Rooms are very large, very dark. Not a lot of outlets, and had to daisy chain everywhere. Staff is awesome, however. Ceiling mounted projectors in each room controlled by a remote. Works well – need to learn in our meetings how to AV mute, which lets the screen go dark even with the projector on (need to find remote), so it takes less time to 'warm up' from off position. Shared hall with cruise ship passengers. Office worked very well. Public building, so had to be careful to always keep door closed, at least. Smells like an old building – musty. Don't need linen and skirting in office or extra meeting rooms. (\$30/day) Back hallways with dollies to wheel our gear to each room. Only one person who is on the contract can make requests: more chairs, extra table, etc. If you haven't rented the lobby (we didn't) can't put things up on the wall out in that area. You get one outside table per room. Refillable water bottle stations in building. Can customize the wifi password to suit your meeting. Internet is blazing. Both wired and wireless, although we saw a significant drop when cruise ship passengers were in the lobby.

Additional vendors: TBG Office Solutions – Copier worked great. Newer bizhub – collated and stapled. We need to get these guys again, or these kinds of copiers. Came with an extra case of paper. Since we are almost paperless, we used maybe 3 reams. Should we pack it back? ☺ (yes we did)

Did not need additional internet – however there was an option to use an outside vendor if we needed more juice.

Food/caterers: V's Cellar door. Food was plenty, and was very good. Staff came in at the appropriate time. They arrived in the am to do coffee service and water. No coffee in PM, and water was supposed to be refreshed, and was at lunch. Maybe coffee/water service at staff table in back?

Additional spaces/locations attended for future events and reference: Met at Juneau yacht club for CDQ event. Nice room, deck, BBQ area. About 1 mile from hotel, walking path. Went to Sandy beach for staff BBQ, can rent pavilion with grills, ball fields, playgrounds.

Other meeting notes: Make a checkbox on public comment sheet when staff have PPT, so we can be prepared. Thinking that we can record entire meeting with all presentations if we had one table computer which was hooked to adobeconnect and a staff person who could assist with public using it for presentations. (audio, presentations, meeting notes, etc. A complete digital meeting) Also, we made 30 paper copies of the extra documents. Only YFS got used up. There were at least 10 extra of everything. The public is getting it! Maybe we should just have a few more notebooks for reference, and forget the public copies altogether.

Staff need to get presentations to Maria to upload before they present.

Look into new soundsystem

SSC post individual minutes on items as they are completed

AP start a day earlier?

Council members (mezirow and laukatis) getting public comment emailed directly to them, then when debating on motion pass it out as public comment.